



Reopening Plan

Summit Christian School

Updated: September 21, 2020



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SUMMIT CHRISTIAN SCHOOL

RE-OPENING PLAN FOR 2020-2021 SCHOOL YEAR

ONGOING MONITORING OF OUR PLAN

Summit Christian School recognizes that COVID-19 is constantly changing and has assembled a team that will meet on a regular basis to monitor outbreaks within the school, the families we serve, and our community as a whole. This team is made up of the Summit Board and Summit Administration Team and they will make any alterations that may be needed. The team will consider all guidelines provided by the Center for Diseases Control and Prevention (CDC), the US Department of Education, the California Department of Education (CDE), the California Department of Public Health (CDPH), and the Sacramento Department of Public Health and Service (SDPH).

This team will follow the key principles as outlined by the American Academy of Pediatrics:

- *School policies must be flexible and nimble in responding to new information, and administrators must be willing to refine approaches when specific policies are not working.*
- *It is critically important to develop strategies that can be revised and adapted depending on the level of viral transmission in the school and throughout the community and done with close communication with state and/or local public health authorities and recognizing the differences between school districts, including urban, suburban, and rural districts.*
- *Policies should be practical, feasible, and appropriate for child and adolescent's developmental stage.*
- *Special considerations and accommodations to account for the diversity of youth should be made, especially for our vulnerable populations, including those who are medically fragile, live in poverty, have developmental challenges, or have special health care needs or disabilities, with the goal of safe return to school.*
- *No child or adolescent should be excluded from school unless required in order to adhere to local public health mandates or because of unique medical needs. Pediatricians, families, and schools should partner together to collaboratively identify and develop accommodations, when needed.*
- *School policies should be guided by supporting the overall health and well-being of all children, adolescents, their families, and their communities. These policies should be consistently communicated in languages other than English, if needed, based on the languages spoken in the community, to avoid marginalization of parents/guardians who are of limited English proficiency or do not speak English at all.*

Any questions or comments that you have can be directed to David Couchman, Principal at david.couchman@summitcs.net.

The following summarizes our current plan for school reopening based on the available evidence as well as expert opinion, organized into the categories below:

CLEANING AND DISINFECTION

| PLAN ITEM | PROTOCOLS |
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| Environmental Cleaning | <p>In accordance with CDC and California Department of Pesticide Regulation (CDPR) guidance the following protocols have been implemented:</p> <ul style="list-style-type: none"> ● Sanitizing and disinfecting supplies will be approved for use against COVID-19 by the EPA and listed on <i>List N: Disinfectants for use against SARS-CoV-2</i>. ● Common areas including the office, computer lab and bathrooms will be cleaned & sanitized by janitorial staff throughout the day, specifically after high traffic times such as recess. ● Student desks/tables will be cleaned and disinfected every morning before school, before and after lunch and every afternoon after school. ● Frequently touched surfaces will be cleaned and sanitized by janitorial staff throughout the day. These will include door handles, light switches, sink handles, tables, student desks, chairs, toys, games, art supplies, manipulatives. ● Evening janitorial staff will be responsible for cleaning and disinfecting the entire facility. |
| Ventilation | <ul style="list-style-type: none"> ● Summit has engaged professionals to provide a comprehensive inspection of ventilation systems, and make recommendations for improvement to maximum safety guidelines, and to improve and optimize classroom ventilation. ● Summit Christian School is committed to increasing the proportion of outside air brought in through these systems, where possible, and to the use of outdoors or environments with improved ventilation (e.g. keeping windows open, weather permitting) while still maintaining the safety of our campus. |
| Water | <ul style="list-style-type: none"> ● Water fountains will not be operational. Opportunities to refill water bottles during the day will be available. ● Students must bring their own water bottles labeled with their name. |
| Eliminating Soft Surfaces | <ul style="list-style-type: none"> ● Soft surfaces such as area rugs and cloth upholstered chairs, that cannot easily be wiped down, cleaned and disinfected will be removed from the classrooms for the 2020-21 school year. ● This will eliminate areas in classrooms that could trap and accelerate the spread of COVID-19. |
| Lost and Found | <ul style="list-style-type: none"> ● This year, it will be very important for ALL school items, including jackets and |

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| | <p>other items of clothing, to be labeled with the first and last name of the student.</p> <ul style="list-style-type: none"> ● All lost items with student’s name will be promptly returned to the student. ● All lost items without a name will be secured in the office and held for only <u>one</u> week. Sanitizing items that have been in lost and found is the parent’s responsibility. ● After one week, items will be donated to a local charity. |
| <p>Personal Items/No Shared Items</p> | <ul style="list-style-type: none"> ● All personal items brought to the school by a student or employee must be disinfected by the parent or employee daily prior to being introduced to the campus. ● All personal items must be labeled with the student’s name (e.g., water bottles, notebooks, backpacks). Textbooks will be required to be covered and labeled with student’s name. ● Students may only touch or handle their own learning materials (e.g., textbooks, pens). ● To reduce the number of shared items students will be expected to have their own school supplies (as listed on the school supply list) and these will be kept individually in their desk, backpack, cubby or other container. ● No personal items may be shared (e.g., backpacks, clothing). ● Learning materials may be shared only once disinfected (e.g., manipulatives). ● Adequate supplies to minimize sharing of high touch materials will be provided (i.e. art supplies, science equipment, etc.). Supplies and equipment will be used by one group of students at a time and then will be cleaned and disinfected. |

COHORTING

The purpose of cohorting is to limit the mixing of students and staff so that if a child or employee develops infection, the number of exposures would be reduced. Cohorts as defined by SCS are grade specific classes and their instructors. This applies to both indoor as well as selected outdoor activities.

| PLAN ITEM | PROTOCOLS |
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| Cohorts | <ul style="list-style-type: none"> • SCS has one class per grade level K-6. Our class sizes range from 7-20, with an average class size of 15. The class size of 20 is in the largest room so that social distancing can be maintained. • Each class per grade level, with their instructor, are considered a cohort. • To avoid mixing cohorts students will report directly to their classroom every morning. Students are not allowed on campus before 8:15 AM, and can report to their classroom between 8:15-8:30 AM. • SCS will not offer before or after school care at this time. • Students will have designated space solely for their use in their classroom. • Students will be expected to have their own school supplies (as listed on the school supply list) and these will be kept individually in their desk, cubby or other designated space in the classroom. • Students and staff will not share workspaces or supplies. • Students will operate in cohorts at all times (classroom, recess, lunch) • Students will eat lunch in their classroom. • Recesses are staggered and are scheduled in areas designated exclusively for the cohort. No cohorts will mix at recess. • Each cohort will have a designated path to their recess area to avoid mixing of cohorts. • Cohorts are not to share instructional spaces unless thorough cleaning occurs between uses. • PE will meet outside or in the multipurpose room with only one cohort at a time while socially distanced. Areas and equipment will be disinfected between cohorts. |

ENTRANCE, EGRESS AND MOVEMENT WITHIN SCHOOL

| PLAN ITEM | PROTOCOLS |
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| Arrival | <ul style="list-style-type: none"> • Parents must complete the Student Health Screening via <i>myTempTracker</i> every morning by 8:00 AM. See Health Screening section below for details. • Drop off times are 8:15 AM to 8:30 AM. • Students are not allowed on campus prior to 8:15 AM. • SCS will not offer before or after school care at this time. • Students will exit their cars and be directed by staff to head directly to their classroom. • If parents elect to escort K-6 students to their classrooms they must wear face coverings and follow the marked paths. Parents must practice social distancing by waiting on marked spots outside the classroom doors. • All classrooms will be entered via outside doors so that students are not mixing in inside hallways. • Teachers will be at their doors to ensure health screening has been completed and administer hand sanitizer. • Students who have completed the health screening will enter the classroom and go directly to their assigned seats. • Students who have not completed the health screening are not allowed in the classroom and sent immediately to the office. The office will contact parents to complete the health screening. • Parents are not allowed in the classrooms. |
| Movement during the day | <ul style="list-style-type: none"> • The grades, each an individual cohort, will be separated during movement around the campus during the day. • Teachers will escort their cohort to recess or PE using outside classroom doors and designated outdoor paths. This ensures no mixing of cohorts. • Each cohort will have a designated recess area on the campus. |
| Dismissal | <ul style="list-style-type: none"> • School ends at 3:15 PM for all classes Monday through Thursday and at 11:45 AM on Fridays. • Parents picking up students will wear masks and line up in designated areas outside classrooms, adhering to social distancing guidelines and marked areas. |

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| | <ul style="list-style-type: none"> • Students will be released to parents one at a time. • Parents will not enter the classroom. • Parents and students will leave campus immediately after student pick up. • Staff will facilitate all pickup areas to ensure compliance by all with school COVID-19 protocols. |
| Late Entry/Early Check Out | <ul style="list-style-type: none"> • Students checking in after 8:30 AM are to check in at the office and receive an admit slip to class. • Parents of late entry students should call the office. • For early check out parents will call the Office to request their child to check out. • The student will be released when the parent is on campus. • Office staff will escort the student to the parent. |
| Shared Spaces | <ul style="list-style-type: none"> • Office capacity- SCS will restrict the number of persons in the office to maintain social distancing. Teachers must call the office before sending a student to ensure no mixing of cohorts. • Staff Lounge/Workroom- These spaces will be limited to two individuals at one time. Commonly used items, such as coffee machines, refrigerators, tables, chairs, microwave, etc. will be disinfected after contact. Social distancing continues to be required in these areas. Signage indicating restrictions will be posted. |
| Guests, Parents & Visitors | <ul style="list-style-type: none"> • All guests, parents, and visitors are required to complete a health screening form and have their temperature checked at the office. • All guests, parents and visitors must wash hands upon entering campus. Upstairs bathrooms should be utilized by all guests, parents and visitors. • All guests, parents, and visitors will be required to wear a face covering. • Parents are not permitted to enter the building during drop-off or pick-up unless preapproved by Summit Administration. |

FACE COVERINGS

| PLAN ITEM | PROTOCOLS |
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| Face Coverings | <ul style="list-style-type: none"> • Face coverings for staff and students must be used in accordance with CDPH guidelines, unless an individual is exempt as explained in the CDPH Face Covering Guidelines. • Students in grades Kindergarten through 2nd grade will be strongly encouraged to wear a face covering. • Students in 3rd grade and up will be required to wear a face covering. • Staff will be supplied with face coverings and face shields for their personal instructional use while in the classroom. • Students are to supply their own face coverings and have them while on campus. Administration will determine the appropriateness of any questionable face coverings. • Face coverings are required to be worn by all students and parents during arrival and dismissal. • If a student does not have a face covering, SCS will supply them with a disposable mask. Students without face coverings will not be allowed on campus. • Face coverings will be removed and appropriately stored (in a clean, marked bag) at the student's desk during snack and lunch times. • Students engaging in socially distanced outdoor physical activity will be encouraged to wear a face covering, but not required. • In limited situations where face coverings cannot be used for pedagogical or developmental reasons (i.e. communicating or assisting young children or those with special needs) a face shield can be used by staff in the classroom instead of a face covering as long as the wearer maintains physical distance from others. Staff must return to wearing a face covering outside of the classroom. |
| Face Coverings Education | <ul style="list-style-type: none"> • Information will be provided to all staff and families in the school community on proper use, removal and washing of face coverings. Staff will also provide training for all students on the proper use, removal and washing of face coverings. • Students and staff will be frequently reminded not to touch the face covering and to wash hands frequently. |

HEALTH SCREENINGS FOR STUDENTS AND STAFF

In order to prevent the spread of infection, students, teachers and other employees who have signs/ symptoms of COVID-19 (according to CDC, California DPH and local Public Health guidance) should stay home and decisions about testing and return to school should be guided by CDC and California DPH in consultation with local Public Health protocols. In addition, return to school decisions for those who have had an exposure to SARS-CoV-2 should be in accordance with local Public Health recommendations.

Summit Christian School hereby states and implements a strict exclusion policy for symptomatic students and employees. Teachers and administrators will be provided with information on signs and symptoms of COVID-19 in children so that appropriate action can be taken if children develop symptoms during the day. Our small school size does not require a staggered start. For these reasons Summit Christian School intends to keep to a traditional, non-staggered school schedule as it had prior to COVID-19.

| PLAN ITEM | PROTOCOLS |
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| Health Screening | <ul style="list-style-type: none"> • Families and staff must complete a Health Screening Agreement prior to the first day of school, with required signatures releasing agreeing to only permit non-symptomatic persons to enter the campus. |
| Health Screening (cont'd). | <p><u>Student Screenings</u></p> <ul style="list-style-type: none"> • Families are asked to screen their children on a daily basis before they leave for school. Symptom screenings will only identify that a person may have an illness, not that the illness is COVID-19.^[6] Please refer to Addendum A1: CDC Symptoms of COVID-19. • Answers to the screening tool below must be submitted <u>BEFORE 8:00 AM EVERY MORNING</u>. Students will not be allowed entry to the classroom unless the screening tool has been completed and received by SCS. • Daily health screenings will be submitted via the <i>myTempTracker</i> app. SCS staff will review the submissions every morning prior to 8:15 AM to ensure only students who have completed the health screenings may enter classrooms. • It is imperative that each student’s emergency information be updated including ALL preexisting health conditions (i.e. asthma, chronic headaches, allergies, etc.) • The school office must be contacted by families if an onset of seasonal allergies, asthma, etc. occurs. • No over the counter medicines will be dispensed at school. <p><u>Staff Screenings</u></p> <ul style="list-style-type: none"> • Staff will complete a mandatory health screening each day before entering |

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| <p>Health Screening (cont'd).</p> | <p>school.</p> <ul style="list-style-type: none"> This will include in-person temperature check and completion of the screening tool below via the <i>myTempTracker</i> app. <p>The COVID-19 health screening tool per the CDC guidelines^[6] is:</p> <p><u>Section 1</u></p> <ul style="list-style-type: none"> Does the student or staff have a fever (temperature of 100.4° F or higher) without having taken any fever reducing medications? Does the student or staff have a sore throat, a NEW uncontrolled cough that causes difficulty breathing (for those with chronic allergies- is there an increase from their baseline), diarrhea, vomiting or abdominal pain, or a NEW onset of severe headache, especially with a fever? <p><u>Section 2</u></p> <ul style="list-style-type: none"> Has the student/staff had close contact (within 6 feet of an infected person for at least 15 minutes) with a person who has been diagnosed with COVID-19 or been placed on quarantine for possible contact with COVID-19? Has the student/staff traveled to or lived in an area where the local, Tribal, territorial or state health department is reporting large numbers of COVID-19 cases as substantial, controlled or uncontrolled transmission per the CDC Community Mitigation Framework? Does the student/staff live in an area of high community transmission (substantial, controlled or uncontrolled transmission per the CDC Community Mitigation Framework) while the school remains open <p><u>Screening Responses</u></p> <ul style="list-style-type: none"> If the student/staff answers “YES” to any questions in Section 1 of the screening tool but NO to any questions in Section 2, that are not otherwise explained the student/staff will not be allowed to be in school until symptoms are not present for 24 hours.^[6] If the student/staff answers “YES” to any question in Section 1 and “YES” to any question in Section 2, the student/staff will not be allowed to be in school until symptoms are not present. See Student/Staff Illness Section for detailed information. Parents/staff should consult their health physician to determine if further evaluation or COVID-19 testing is necessary.^[6] <p>Please refer to Addendum A2: CDC Daily Home Screening for Students.</p> |
| <p>Displaying symptoms at school</p> | <ul style="list-style-type: none"> Any student that exhibits a fever of 100.4° or displays any type of illness will be held in the designated sick bay (located in the office) and parents will be notified to pick up their child. Any staff that exhibits a fever of 100.4° will be directed to leave campus immediately. |

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| | <ul style="list-style-type: none"> ● If a student/staff presents any possible COVID-19 symptoms, the office staff will complete the assessment and notify parents/staff to be sent home. ● Parents/staff should consult their physician to determine if a COVID-19 test is needed. |
| Student/Staff Illness | <p>Summit recommends that parents/staff consult with their physician to determine if a COVID-19 test is needed in case of illness. Per the CDC guidelines COVID-19 testing results or a doctor’s note are NOT required to return to school.^[6]</p> <p><u>Positive lab conducted COVID-19</u></p> <p>In accordance with CDC and CDPH guidance, when a student or staff member or member of their house tests positive for COVID-19 and has exposed others at school, the following steps will be implemented:</p> <ul style="list-style-type: none"> ● School remains open ● Notify families, staff and local health officials immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality as required by FERPA and state law related to privacy of educational records. ● Close off areas used by the student or staff member and perform extensive cleaning and disinfection. ● Identify contacts and consider quarantine of contacts for 14 days after the last date the student/staff member was present at school while infectious. ● In order for a student/staff who tested positive for COVID-19 to be allowed to return to campus they must be able to answer “YES” to <u>ALL</u> of the following questions: <ul style="list-style-type: none"> ○ Has it been at least 10 days since the individual first had symptoms? ○ Has it been at least 24 hours since the individual had a 100.4° F fever OR signs of a fever (chills, feeling very warm, flushed appearance or sweating) without using fever-reducing medicine? ○ Symptoms have improved? |
| Student/Staff Illness (cont’d.) | <ul style="list-style-type: none"> ● Any person that has been in contact with an infected person (i.e., was less than 6' away from the individual for 15 minutes or more) will need to be quarantined for 14 days and continue school via home-based instruction. ● Those individuals quarantined due to contact tracing may secure testing after 7 days of quarantine. Earlier testing is not recommended due to the potential of “false positive” results. ● Protocols and practices to ensure continued instruction are in place to support home-based learning. ● If the school determines closure is necessary due to a student/staff member |

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| | <p>being diagnosed with COVID-19 we will notify families.</p> <p><u>Negative lab conducted COVID-19 test:</u></p> <ul style="list-style-type: none"> ● School remains open. ● Student/staff can return to school 24 hours after symptoms resolve. ● Student/staff has been free of a 100.4° F fever OR signs of a fever (chills, feeling very warm, flushed appearance or sweating) without using fever-reducing medicine for 24 hours. |
| Absence Policies | <ul style="list-style-type: none"> ● Parents must contact the office to notify of any absence or tardy by 9 am or prior if possible (i.e. illness, appointments, vacations, etc.). ● The use of the Summit App Absence module is the preferred method of notification. ● After an absence, students must visit the office for a re-admit slip. ● The school will track and log illness of students/staff. ● Health Screening and Student/Staff Illness Sections should be reviewed for detailed information on illness and return to school. ● It is recommended that any person who has traveled out of the country or to a COVID-19 “hot spot” self-quarantine for no less than 14 days with no symptoms appearing, prior to returning to school. ● Perfect attendance recognition will be placed on hiatus for the 2020-2021 school year. |

HEALTHY HYGIENE PRACTICES

| PLAN ITEM | PROTOCOLS |
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| Prioritizing Hygiene | <ul style="list-style-type: none"> ● All classrooms will be equipped with hand sanitizer, disinfectant spray, gloves, wipes, and paper towels/microfiber towels. ● Classroom disinfectant spray will be approved for use against COVID-19 by the EPA and listed on <i>List N: Disinfectants for use against SARS-CoV-2</i>. ● Hand sanitizing stations will be placed inside classrooms. <ul style="list-style-type: none"> ○ Hand sanitizer will be approved per CDC and CDPH guidelines. ○ Students in 3rd grade and below will only use hand sanitizer under the supervision of staff. |
| Hand Hygiene | <ul style="list-style-type: none"> ● Staff will teach students and reinforce washing hands, avoiding contact with one's eyes, nose and mouth, and covering coughs and sneezes by using a tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow. ● Hand hygiene will be maintained as follows: <ul style="list-style-type: none"> ○ Staff will wash hands upon entering school. ○ Students should wash hands each morning before leaving their house. ○ Staff will administer hand sanitizer to students upon entering the classroom. ○ Students and staff will wash hands or utilize hand sanitizer after coughing or sneezing. ○ Students will wash hands after each recess before returning to the classroom. ○ Staff will wash hands before returning to their classroom after each break during the day (e.g. recess break, lunch break). ○ Students and staff will wash hands after using the bathroom. ○ Students will wash hands before eating snack or lunch and will utilize hand sanitizer after eating. ○ Staff will instruct students on additional hand hygiene throughout the day as needed. ○ Students and staff should wash hands at home each day after school. |

IDENTIFICATION AND TRACING OF CONTACTS

| PLAN ITEM | PROTOCOLS |
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| Contact Tracing | <ul style="list-style-type: none"> • The designated contact tracer for SCS whose name is on file with County Health is David Couchman. • SCS' contact tracer will track via a real-time reporting system. • Any positive COVID-19 tests of student or staff members will be reported to the Sacramento County Public Health Department by our designated contact tracer. • The contact tracer will maintain current cohort assignments and schedules of all students to be readily available for any on-campus tracing. • The contact tracer will maintain confidentiality of family information in accordance with FERPA and HIPAA guidelines. |
| Response to COVID-19 Test Results | <p>Summit recommends that parents/staff consult with their physician to determine if a COVID-19 test is needed in case of illness. Per the CDC guidelines COVID-19 testing results or a doctor's note are NOT required to return to school.^[6] SCS will follow CDPH guidelines</p> <p><u>Positive lab conducted COVID-19</u></p> <p>In accordance with CDC and CDPH guidance, when a student or staff member or member of their house tests positive for COVID-19 and has exposed others at school, the following steps will be implemented:</p> <ul style="list-style-type: none"> • School remains open • Notify families, staff and local health officials immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality as required by FERPA and state law related to privacy of educational records. • Close off areas used by the student or staff member and perform extensive cleaning and disinfection. • Identify contacts and consider quarantine of contacts for 14 days after the last date the student/staff member was present at school while infectious. • In order for a student/staff who tested positive for COVID-19 to be allowed to return to campus they must be able to answer "YES" to <u>ALL</u> of the following questions: <ul style="list-style-type: none"> ○ Has it been at least 10 days since the individual first had symptoms? ○ Has it been at least 24 hours since the individual had a 100.4° F fever OR signs of a fever (chills, feeling very warm, flushed appearance or sweating) without using fever-reducing medicine? ○ Symptoms have improved? |

- Any person that has been in contact with an infected person (i.e., was less than 6' away from the individual for 15 minutes or more) will need to be quarantined for 14 days and continue school via home-based instruction.
- Those individuals quarantined due to contact tracing may secure testing after 7 days of quarantine. Earlier testing is not recommended due to the potential of “false positive” results.
- Protocols and practices to ensure continued instruction are in place to support home-based learning.
- If the school determines closure is necessary due to a student/staff member being diagnosed with COVID-19 we will notify families.

Negative lab conducted COVID-19 test:

- School remains open.
- Student/staff can return to school 24 hours after symptoms resolve.
- Student/staff has been free of a 100.4° F fever OR signs of a fever (chills, feeling very warm, flushed appearance or sweating) without using fever-reducing medicine for 24 hours.

PHYSICAL DISTANCING

| PLAN ITEM | PROTOCOLS |
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| Physical Distancing | <ul style="list-style-type: none"> • All persons on campus will practice social distancing of six feet or more as much as is practicable. • Close contact interactions (for the purpose of determining contact tracing) is considered <6 ft. and > 15 minutes. • Ad-hoc interactions by adults should be avoided. • Group gatherings, such as chapel or in-person assemblies, are prohibited. <p><u>Classroom</u></p> <ul style="list-style-type: none"> • In accordance with CDC and CDPH guidelines, desks will be spaced 6 feet apart and are arranged in a way that all desks face forward. • There will be a minimum of 6 ft. from the “teacher area” to student desks. <p><u>Office</u></p> <ul style="list-style-type: none"> • A plexiglass barrier has been installed on the office counter. • Office staff work areas are more spaced more than 6 feet apart. <p>See Entrance, Egress and Movement area of plan for details on how physical distancing will be maintained for each cohort.</p> |
| Facilities Signage | <p>Signage will be displayed throughout the school (inside and outside classrooms, bathrooms, campus office, staff areas) for students and staff. Some examples are:</p> <ul style="list-style-type: none"> • Social distancing • Proper and frequent handwashing/sanitizing • How to minimize the spread of germs |
| Recess and Physical Education | <ul style="list-style-type: none"> • Recess times and Physical Education classes will continue in cohorts. • Recess and Physical Education classes will be outdoors whenever the weather allows it. • Contact sports will not be permitted. Touch free activities such as jumping rope, hula hoops, hopscotch, etc. will be encouraged. • Recreational and sports equipment will be regularly cleaned and sanitized. • Students will be required to wash hands after each recess time before returning to class. |

STAFF TRAINING AND FAMILY EDUCATION

| PLAN ITEM | PROTOCOLS |
|------------------|---|
| Staff Training | <p>We are conducting staff trainings for COVID-19 Safety as follows: Date - Who was there - What did we do?</p> <ul style="list-style-type: none"> • 5/27/20- Summit Reopening Task Force formed- comprised of Summit staff and parent representatives • 6/3/20- Reopening Task Force- Reopening Plan • 6/5/20- Administration- Reopening Plan/Safety Procedures • 6/9/20- All SCS Staff- Staff survey sent regarding safety procedures and reopening plan- 100% response • 6/10/20- Reopening Task Force- Reopening Plan • 6/10/20- Administration- Safety Procedures • 6/15/20- Summit Board- Reopening Plan • 6/16/20- Administration- Safety Procedures • July 2020- Head of School spoke with each staff member individually discussing COVID safety guidelines • 7/6 and 7/23/20- Administration- Safety Procedures and Reopening Plan • 8/3/20- Summit Board- Reopening Plan approved • 8/5/20- All SCS Staff- Reopening plan was sent to all staff • 8/11/20- All SCS Staff- Meeting to discuss in detail the Reopening Plan and Safety Procedures. 100% attendance • August 2020- Weekly correspondence from Head of School to SCS Staff to discuss reopening plan and safety procedures |
| Family Education | <p>We are providing family education for COVID-19 Safety as follows: Date - Who was there - What did we do?</p> <ul style="list-style-type: none"> • 5/27/20- Summit Reopening Task Force formed- comprised of Summit staff and parent representatives • 6/3/20- Reopening Task Force- Reopening Plan • 6/9/20- Summit families- survey sent to all parents regarding safety procedures and reopening plans. 97% of families responded to the survey. • 6/10/20- Reopening Task Force- Reopening Plan • July and August 2020- Weekly email correspondence from Head of School sent to parents, communicating status of Reopening Plan and Safety Procedures. • Families were able to email or call Summit office directly with any questions. • 8/6/20- Summit families- Summit Reopening Plan emailed to all families by Head of School. Families encouraged to email or call Summit office with any questions. • 8/25/20- Summit families and staff- Parent meeting held to discuss details of Reopening Plan, Safety Procedures, Distance Learning Handbook and answer questions. • Parents have been informed of the Reopening plan through our school's website, the school's app and regular communication from the Head of School. • Ongoing parent communications and trainings will be held in the weeks leading up to on-campus learning to prepare our families for a successful transition. |

TESTING OF STUDENTS AND STAFF

| STUDENT OR STAFF WITH: | ACTION | COMMUNICATION |
|--|---|--|
| <p>1. COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom Screening: Per CA School Sector Specific Guidelines</p> | <ul style="list-style-type: none"> • Send home • Recommend testing (If positive, see #3, if negative, see #4) • School/classroom remain open | No Action Needed |
| <p>2. Close contact with a confirmed COVID19 case</p> | <ul style="list-style-type: none"> • Send home • Quarantine for 14 days from last exposure • Recommend testing (but will not shorten 14- day quarantine) • School/classroom remain open | Consider school community notification of a known contact |
| <p>3. Confirmed COVID-19 case infection</p> | <ul style="list-style-type: none"> • Notify the local public health department • Isolate case and exclude from school for 10 days from symptom onset or test date • Identify contacts , quarantine & exclude exposed contacts (likely entire cohort) for 14 days after the last date the case was present at school while infectious • Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14- day quarantine) • Disinfection and cleaning of classroom and primary spaces where case spent significant time • School remains open | School community notification of a known case |
| <p>4. Tests negative after symptoms</p> | <ul style="list-style-type: none"> • May return to school 3 days after symptoms resolve • School/classroom remain open | Consider school community notification if prior awareness of testing |
| PLAN ITEM | PROTOCOL | |
| <p>Staff Asymptomatic Testing</p> | <p>Voluntary COVID-19 testing at regular intervals for staff to detect asymptomatic infections will be in accordance with CDPH Guidelines. CDPH recommended frequency of testing includes testing all staff over 2 months, with 50% of staff every month to rotate testing of all staff over time.</p> <p>Free Sacramento County Testing Sites can be found here: https://www.saccounty.net/COVID-19/Pages/Symptom-Screening_MobileTestingSite.aspx</p> | |

TRIGGERS FOR SWITCHING TO DISTANCE LEARNING

| PLAN ITEM | PROTOCOLS |
|---|--|
| <p>Designing Distance Learning</p> | <p>In order to ensure a smooth transition if a school closure is determined, the school will shift from campus based to distance learning instruction. All teachers will be proficient in the use of online tools. See Summit’s Distance Learning Handbook for detailed schedules and procedures in relation to DL.</p> <p>The distance learning model will adhere to the following assumptions:</p> <ul style="list-style-type: none"> • Students must have access to daily live interaction with staff and peers. • Students must have the option to learn at a time that is convenient as well. • Distance learning must use multiple mediums i.e. digital, paper, etc. • Distance learning must be grade level instruction to ensure academic progression and combat social-emotional isolation. • Summit will maintain our standard grading procedures during distance learning. |
| <p>When Distance Learning will be triggered</p> | <ul style="list-style-type: none"> • Cohorts will be asked to switch to distance learning if someone in the cohort tests positive for COVID-19. This includes any of the teachers. • Cohorts will be asked to switch to distance learning if a substitute teacher needs to be obtained and one is not available. Staff will be used if possible. <p><u>Distance Learning will be triggered if SCS must close per the CDPH guidelines school closure guidelines:</u></p> <ul style="list-style-type: none"> • School closure may be appropriate when there are multiple lab confirmed COVID-19 cases in multiple classrooms OR • When there is at least 5% of the total number of student/staff have received a lab confirmed positive COVID-19 test. |

COMMUNICATION PLANS

During the 2020-21 school year, communication- both internally and externally- will be critical. We desire to communicate the most accurate information related to school operations, health and safety, and other pertinent information to families and staff of a regular basis. We understand the need to provide relevant information but also the need to not inundate staff and families with too much information.

| PLAN ITEM | PROTOCOLS |
|-----------------------------|---|
| Communication with Families | <ul style="list-style-type: none"> • Families will receive a copy of this document prior to the first day of school. • Attendance by at least one parent/guardian at any Parent Information Meetings is mandatory. • The Administrative office will email the Weekly Blaze each Friday. This will contain any school wide information. • Teachers will email weekly newsletters that will contain class specific information. • The COVID-19 pandemic has been and will continue to be fluid. Any changes or updated information in relation to COVID-19 and this document will be communicated to families via the <i>Summit's Weekly Blaze</i> that is emailed every Friday. • Additional urgent information will occur on an as needed basis via email and/or text under the subject line: <i>COVID-19 Update</i>. • In accordance with CDPH guidelines SCS will notify families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality as required by FERPA and state law related to privacy of educational records. |
| Communication with Staff | <ul style="list-style-type: none"> • Summit staff will be trained on the implementation of this plan during the teacher in-service meetings prior to the first day of school. • Any changes or updated information in relation to this document and/or procedures will be communicated to teachers via email from Mr. Couchman or during regularly scheduled staff meetings. • In accordance with CDPH guidelines SCS will notify staff immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality as required by FERPA and state law related to privacy of educational records. |

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|--|--|
| <p>Communication with Grace Bible Church (GBC)</p> | <ul style="list-style-type: none"> • GBC will receive a copy of Summit’s Reopening Plan. • GBC will communicate any building usage with SCS. • GBC will ensure any site visitors adhere to the same health screening protocols as utilized by SCS. • Monthly meetings are held between GBC Liaison and David Couchman, Principal. • GBC will agree to adhere to the same cleaning and disinfecting protocols as SCS. |
| <p>Communication with Sacramento County Department of Public Health Services</p> | <ul style="list-style-type: none"> • In accordance with CDPH guidelines SCS will notify local health officials immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality as required by FERPA and state law related to privacy of educational records. |
| <p>Determining when to close the campus and trigger Distance Learning</p> | <p><u>Per the CDPH guidelines school closure guidelines:</u></p> <ul style="list-style-type: none"> • SCS will consult with local health officials. • School closure may be appropriate when there are multiple lab confirmed COVID-19 cases in multiple classrooms OR • When there is at least 5% of the total number of student/staff have received a lab confirmed positive COVID-19 test. • Depends on the size and physical layout of the school and the location of the lab confirmed positive COVID-19 cases. <p><u>If a school is closed for on campus instruction they may reopen:</u></p> <ul style="list-style-type: none"> • 14 days after closure • Cleaning and disinfection of school campus • Consultation with the local public health department <p>School campus may also be closed if an Executive Order is issued by the State Governor.</p> |

SUMMARY

This document provides guidance surrounding the reopening Summit Christian School as it relates to the measures to mitigate risks. As discussed, the risks of infection and transmission in children, which appear to be minimal, need to be balanced with the harms of school closure which is impacting their spiritual, emotional, physical, and mental health.

On balance, it is recommended that children return to school and that the messaging around this clearly articulate the rationale for the recommendations outlined in this document in order to help reduce the fear and anxiety in parents, children and school staff. In our view, a daily school model is best as it allows for consistency, stability, and equity regardless of the region in which children live. An important factor to consider in this respect is emerging evidence indicating inequalities in the social and economic burden of COVID-19, which may further disadvantage children living in higher burden areas where educational inequality and barriers to online learning may be more pronounced. In addition, we appreciate that the living conditions for children vary across socioeconomic groups and therefore recommend that further work be done to develop guidance and identify supports needed for situations where children reside within the same home as individuals with underlying conditions that put them at increased risk of more severe disease.

Finally, it is important to note that these recommendations reflect the evidence available at the present time and may evolve as new evidence emerges and as information is gathered from other jurisdictions that have opened schools already.

